



**CARROLLWOOD VILLAGE PHASE II HOMEOWNERS ASSOCIATION
SPECIAL BOARD OF DIRECTORS
AND
ARCHITECTURAL REVIEW COMMITTEE
MEETING MINUTES
April 5, 2023**

I. CALL TO ORDER:

The special Carrollwood Village Phase II Homeowners Association Board of Directors meeting convened on Wednesday, April 5, 2023, via Zoom teleconferencing. CAM Dawn Archambault called the meeting to order at 7:05 p.m.

II. ROLL CALL:

Directors Present

Adrian Madhosingh
Bill DeMare
Paul Klubek
Bonnie French
John King
Bill O'Brien
Bobby Kilgore

Directors Absent

Sharon Danaher
Diane Griesenbeck

Guests

Dawn Archambault, GPI
Laura Salgado, Recording Secretary, GPI
Charles Heinz, Brown & Brown

III. APPROVAL OF MINUTES – February 28, 2023:

Item tabled until April monthly meeting.

IV. PRESENTATIONS:

A. Homeowner Comments (3 minute limit)

None

V. UNFINISHED BUSINESS:

None

VI. UNFINISHED BUSINESS

A. Fieldstone TECO Easement Cleanup Bid

Adrian Madhosingh made a motion to approve Fieldstone proposal #15151, dated 3/16/23, in the amount of \$2,420.02 for dumped landscaping debris cleanup along TECO easement from Turner Road to area behind Avista. The motion was seconded by John King. **All in favor, motion passed.**

B. Insurance Renewal

Adrian Madhosingh made a motion to approve the Brown & Brown package policy insurance proposal as submitted. The motion was seconded by Bill DeMare for the purposes of discussion. Following Board discussion and review of policy with Brown & Brown agent Charles Heinz, the motion was revised. Adrian Madhosingh made a revised motion to approve the Brown & Brown package policy insurance proposal for payment in full in the amount of \$35,802.48 to take advantage of the Paid in Full discount as calculated therein. The motion was seconded by Bill DeMare. A vote was held. **All members present voting in the affirmative, motion passed.**



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VII. REPORTS FROM MANAGEMENT AND COMMITTEES

A. Avista

No update.

B. Financials

Reports were provided.

C. Management/Violations/Legal

No major updates at this time.

Architectural Review Committee Recommendations:

The following have been recommended for approval or denied:

1. 13515 Clubside Dr (roof) – Approved
2. 13619 Clubside Dr (walkway) – Approved
3. 13508 Avista Dr (siding) – Approved
4. 13508 Avista Dr (chimney flashing) – Approved
5. 14222 Banury Way (roof) – Approved
6. 14602 Dartmoor Ln (windows) – Approved
7. 13916 Wellesford Way (roof) – Approved
8. 4307 Ashby Ln (tree removal) – Approved
9. 13917 Middle Park Dr (roof) – Approved
10. 4307 Gainsborough Ct (roof) – Approved
11. 13916 Wellesford Way (landscaping) – Approved
12. 14717 Clarendon Dr (paint) – Approved
13. 4318 Southpark Dr (paint) – Approved
14. 14607 Dartmoor Ln (paint) – Approved

Adrian Madhosingh made a motion to approve all ARC items as listed. The motion was seconded by Paul Klubek. **All in favor, motion passed.**

D. Refer Violations to Attorney

None at this time.

E. Landscape Committee

No update.

F. Ponds

No update.

G. Carrollwood Park Conservancy

No update.



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H. Carrollwood Cultural Center

No update.

I. Communications Committee

No update.

VIII. NEXT MEETING:

The next regular meeting of the Phase II Board will be held on Tuesday, April 25, 2023 at 7:00 p.m. at the Carrollwood Cultural Center, 4537 Lowell Rd, Tampa, FL 33618.

IX. ADJOURNMENT:

There being no further business before the Board, a motion was made by Adrian Madhosingh to adjourn. The motion was seconded by Paul Klubek. All in favor, Adrian Madhosingh called the meeting to adjournment at 7:42 p.m.

Minutes approved on April 25, 2023:

Sharon Danaher, Secretary