



CARROLLWOOD VILLAGE PHASE II HOMEOWNERS ASSOCIATION, INC.

**BOARD OF DIRECTORS MONTHLY
AND
ARCHITECTURAL REVIEW COMMITTEES MEETING**

DATE: TUESDAY, July 25, 2023

TIME: 7:00 P.M.

PLACE: The Carrollwood Cultural Center, 4537 Lowell Rd., Carrollwood Village Room

MINUTES

I. CALL TO ORDER

Adrian Madhosingh, President, called The Carrollwood Village Phase II Board of Directors Meeting and Architectural Review Committee Meeting to order at 7:00 PM on July 25, 2023, at The Carrollwood Cultural Center.

II. ROLL CALL

Directors Present:

Adrian Madhosingh
Paul Klubek
Bill Demare
Diane Griesenbeck
Sharon Danaher

Directors Absent:

Bonnie French
Bobby Kilgore
John King

Staff Present:

Dawn Archambault, CAM
Rachel Wilton, Transcriptionist

It was noted that the meeting was properly noticed as required by Florida statutes.

III. APPROVAL OF MINUTES – June 27, 2023 Meeting Minutes

Adrian Madhosingh made a motion to approve the June 27, 2023, Meeting Minutes as presented. Sharon Danaher seconded the motion. **All in favor, motion passed.**

IV. PRESENTATIONS:

None

V. UNFINISHED BUSINESS:

- A. Tree Removal Behind 4422 Golf Club Lane and Discussion of Who Owns Land
 - Adrian Madhosingh made a motion to reimburse Phase I the lawn contribution for 2023 and to discontinue accepting payments. Diane Griesenbeck seconded the motion. **All in favor, except for Bill Demare, motion passed.**
 - Adrian Madhosingh made a motion to approve tree removal behind 4422 Golf Club Lane up to \$3,325. Paul Klubek seconded the motion. **All in favor, motion passed.**

VI. NEW BUSINESS:

- A. Sunrise Landscape Presentation of RFP Options
 - Steve Patrick presented the bids.
- B. Recommendation of Approval of Sunrise Landscape RFP and Termination of the Fieldstone Contract
 - Tabled.
- C. Fieldstone Bids
 - Adrian Madhosingh made a motion to approve the island clean up and sod replacement at Banbury bid from Fieldstone for \$1,502. Paul Klubek seconded the motion. **All in favor, motion passed.**
 - Adrian Madhosingh made a motion to approve the irrigation repair bid from Fieldstone for \$5,950. Paul Klubek seconded the motion. **All in favor, motion passed.**
- D. Appointment of New Board Member
 - Adrian Madhosingh made a motion to appoint Jerry Campbell as a member of the Board. Bill Demare seconded the motion. **All in favor, motion passed.**
- E. Board of Directors Approval for Matching Funds up to \$3,500 for the 2024 Hillsborough County Tree Grant
 - Adrian Madhosingh made a motion to approve matching Hillsborough County Tree Grant funds up to \$3,500. Diane Griesenbeck seconded the motion. **All in favor, motion passed.**

VII. REPORTS FROM MANAGEMENT AND COMMITTEES:

- A. Avista
 - Ratification of Approval of Carlson Construction Teco Gate Enclosure Bid and Fieldstone Front Entrance Annual Installation Bid
 - Carlson Construction: Gate Enclosure: \$1,295.
 - Fieldstone: Front Entrance: \$638
 - Adrian Madhosingh made a motion to ratify the approval for the Carlson Construction gate enclosure bid and the Fieldstone front entrance bid. Paul Klubek seconded the motion. **All in favor, motion passed.**
- B. Financials
 - Bill Demare made a motion to write off \$0.01 on account 13533 Avista Dr. Adrian Madhosingh seconded the motion. **All in favor, motion passed.**
- C. Management / Violations / Legal
 - No reports.

Architectural Review Committee

- 1) 5032 Paloma Drive – Windows and Doors – Approved
- 2) 13604 Clubside Drive – Roof – Approved
- 3) 13530 Avista Drive-Roof -Approved

Adrian Madhosingh made a motion to approve the ARC applications above. Sharon Danaher seconded the motion. **All in favor, motion passed.**

- D. Refer Violations to Attorney
13616 Clubside-Trim Palm Trees and/or Remove Dead Palm Fronds
 - Dawn Archambault recommends not referring to the attorney at this time.
- E. Landscape Committee
 - No reports.
- F. Ponds
 - No reports.
- G. Carrollwood Park Conservancy
 - No reports.
- H. Carrollwood Cultural Center
 - No reports.
- I. Communications Committee
 - No reports.

IX. **NEXT MEETING:**

The next meeting of the Phase II Board will be held on August 29, 2023, at 7:00 p.m.

X. **ADJOURNMENT:**

There being no further business to come upon the board, Adrian Madhosingh made a motion that was seconded by Diane Griesenbeck to adjourn the meeting at 9:00 PM. **All in favor, motion passed.**

Respectfully Submitted,
Rachel Wilton, For the Secretary

These minutes were approved on _____.

Signed Name

Printed Name