



CARROLLWOOD VILLAGE PHASE II HOMEOWNERS ASSOCIATION, INC.

**BOARD OF DIRECTORS MONTHLY
AND
ARCHITECTURAL REVIEW COMMITTEES MEETING**

DATE: TUESDAY, September 26, 2023

TIME: 7:00 P.M.

PLACE: The Carrollwood Cultural Center, 4537 Lowell Rd., Carrollwood Village Room

MINUTES

I. CALL TO ORDER

Adrian Madhosingh, President, called The Carrollwood Village Phase II Board of Directors Meeting and Architectural Review Committee Meeting to order at 7:00 PM on September 26, 2023, at The Carrollwood Cultural Center.

II. ROLL CALL

Directors Present:

Adrian Madhosingh
Bobby Kilgore
Paul Klubek
Diane Griesenbeck
Sharon Danaher
Jerry Campbell

Directors Absent:

Bill Demare
John King
Bonnie French

Staff Present:

Dawn Archambault, CAM
Rachel Wilton, Transcriptionist

It was noted that the meeting was properly noticed as required by Florida statutes.

III. APPROVAL OF MINUTES – September 6, 2023 Meeting Minutes

Adrian Madhosingh made a motion to approve the September 6, 2023, Meeting Minutes as presented. Sharon Danaher seconded the motion. **All in favor, motion passed.**

IV. PRESENTATIONS:

None

V. UNFINISHED BUSINESS:

A. Hillsborough County Tree Grant

- Application has been submitted by Dawn Archambault. Awaiting approval.

VI. NEW BUSINESS:

A. S & S Boring Proposals

- Proposals are for lighting at Phase II entrances.
- Clubside: \$7,025
- Pepperrell Denell: \$2,180
- Pepperrell Wellsford: \$7,975
- Banbury: \$9,590
- Adrian Madhosingh made a motion to approve the S&S Boring Proposals above. Paul Klubek seconded the motion. **All in favor, motion passed.**

B. Accurate LED Proposals

- Proposals are for lighting at Phase II entrances.
- Clubside: \$13,870
- Pepperrell Denell: \$9,108
- Pepperrell Wellsford: \$11,748
- Banbury: \$16,600
- Adrian Madhosingh made a motion to approve the Accurate LED Proposals above. Paul Klubek seconded the motion. **All in favor, motion passed.**

C. Bill Demare Treasurer

- Adrian Madhosingh made a motion to assign Bill Demare as Treasurer. Bobby Kilgore seconded the motion. **All in favor, motion passed.**

D. Discussion of 2024 Budget Draft

- Board members should email Dawn Archambault and Bill Demare with any questions regarding the budget draft.

VII. REPORTS FROM MANAGEMENT AND COMMITTEES:

A. Items of information

- Attached.

B. Architectural Review Committee

- 1) 13560 Avista Dr – Landscaping – Approved
- 2) 14603 Dartmoor Ln – Tree Removal – Approved
- 3) 14204 Ashburn Pl – Fence – Approved
- 4) 14605 Dartmoor Ln – Fence – Approved
- 5) 13916 Wellesford Way – Driveway – Approved
- 6) 14003 Middle Park – Driveway – Approved
- 7) 4310 Middle Lake Dr – Patio Extension – Approved
- 8) 14811 Clarendon – Landscape – Approved
- 9) 4320 Southpark – Paint – Approved
- 10) 14810 St. Ives Place – Paint – Approved
- 11) 14003 Middle Park Dr – Solar – Approved

- 12) 13607 Clubside Dr – Pavers & Paint – Approved
- 13) 14802 Saint Ives Place – Roof – Approved
- 14) 4024 Stall Rd – Attached Garage – Approved

Adrian Madhosingh made a motion to approve the ARC applications above. Sharon Danaher seconded the motion. **All in favor, motion passed.**

- C. Refer Violations to Attorney
None

IX. **NEXT MEETING:**

The next meeting of the Phase II Board will be held on October 24, 2023 at 7:00 p.m.

X. **ADJOURNMENT:**

There being no further business to come upon the board, Adrian Madhosingh made a motion to adjourn the meeting at 7:32 PM. **All in favor, motion passed.**

Respectfully Submitted,
Rachel Wilton, For the Secretary

These minutes were approved on _____.

Signed Name

Printed Name