



**CARROLLWOOD VILLAGE PHASE II HOMEOWNERS ASSOCIATION, INC.**

**BOARD OF DIRECTORS MONTHLY  
AND  
ARCHITECTURAL REVIEW COMMITTEES MEETING**

**DATE: WEDNESDAY, September 6, 2023**

**TIME: 7:00 P.M.**

**PLACE: The Carrollwood Cultural Center, 4537 Lowell Rd., Carrollwood Village Room**

**MINUTES**

**I. CALL TO ORDER**

Adrian Madhosingh, President, called The Carrollwood Village Phase II Board of Directors Meeting and Architectural Review Committee Meeting to order at 7:00 PM on September 6, 2023, at The Carrollwood Cultural Center.

**II. ROLL CALL**

**Directors Present:**

Adrian Madhosingh  
Bobby Kilgore  
Bonnie French  
Paul Klubek  
Bill Demare  
Diane Griesenbeck  
Jerry Campbell

**Directors Absent:**

John King  
Sharon Danaher

**Staff Present:**

Dawn Archambault, CAM  
Rachel Wilton, Transcriptionist

It was noted that the meeting was properly noticed as required by Florida statutes.

**III. APPROVAL OF MINUTES – July 25, 2023 Meeting Minutes**

Adrian Madhosingh made a motion to approve the July 25, 2023, Meeting Minutes as presented. Bobby Kilgore seconded the motion. **All in favor, motion passed.**

**IV. PRESENTATIONS:**

None

**V. UNFINISHED BUSINESS:**

- A. Hillsborough County Tree Grant
  - Dawn Archambault will submit paperwork for the grant.
  - Adrian Madhosingh made a motion to approve Fieldstone Proposal 16336 up to \$6,655 for the installation of crepe myrtles. Paul Klubek seconded the motion. **All in favor, motion passed.**

**VI. NEW BUSINESS:**

- A. Banbury Median Update
  - Paul Klubek gave the update.
  - Soil needs to be treated due to infection from diseased tree.
- B. Fieldstone Estimates
  - Estimate 15881: Rocks and Soft Edging: \$850
  - Estimate 15883: Ehrlich Entrance Enhancements: \$2,501
  - Estimate 595305: Palm Pruning: \$3,795
  - Paul Klubek made a motion to approve Fieldstone proposals 15881, 15883, and 595305. Adrian Madhosingh seconded the motion. **All in favor, motion passed.**
- C. Bay Site Works Pine Tree Removal Bid
  - Paul Klubek made a motion to approve the Bay Site Works proposal for removal of 3 palm trees for \$2,100, to be paid from reserves. Adrian Madhosingh seconded the motion. **All in favor, motion passed.**
- D. S & S Boring Estimates
  - Estimate 7953: Lennox Entrance: Electric Work: \$4,890.
  - Estimate 7955: S Village Dr & Clarendon Dr Entrance: Electric Work: \$8,260.
  - Estimate 7993: S Village Drive & Northpark Dr Entrance: Electric Work: \$5,055.
  - Adrian Madhosingh made a motion to approve S&S Boring estimates 7953, 7955, and 7993. Diane Griesenbeck seconded the motion. **All in favor, motion passed.**
- E. End of the Year Review
  - Dawn Archambault gave the end of year review.
- F. 2023 Meeting Schedule Discussion
  - Adrian Madhosingh made a motion to reschedule the October Board meeting to Tuesday, October 24<sup>th</sup> and cancel the December Board meeting. Paul Klubek seconded the motion. **All in favor, motion passed.**
- G. Landscaping Committee Spending Pre-approval
  - Adrian Madhosingh made a motion to authorize Dawn Archambault \$3,000 per incident for landscape issues that need immediate attention. Paul Klubek seconded the motion. **All in favor, motion passed.**

**VII. REPORTS FROM MANAGEMENT AND COMMITTEES:**

- A. Avista
  - No reports.
- B. Financials
  - Bill Demare gave the report.
- C. Management / Violations / Legal
  - No reports.

Cekan as Trustee, Jimena Herrera, Walter Huska and Zachary King, Patricia Tellez-Montiel -Lien Foreclosures

- Adrian Madhosingh made a motion to move forward with the lien foreclosures as presented. Paul Klubek seconded the motion. **All in favor, motion passed.**

Architectural Review Committee

- 1) 13560 Avista Dr – Landscaping – Approved
- 2) 14603 Dartmoor Ln – Tree Removal – Approved
- 3) 14204 Ashburn Pl – Fence – Approved
- 4) 14605 Dartmoor Ln – Fence – Approved
- 5) 13916 Wellesford Way – Driveway – Approved
- 6) 14003 Middle Park – Driveway – Approved
- 7) 4310 Middle Lake Dr – Patio Extension – Approved
- 8) 14811 Clarendon – Landscape – Approved

Paul Klubek made a motion to approve the ARC applications above. Diane Griesenbeck seconded the motion. **Adrian Madhosingh abstained. All in favor, motion passed.**

D. Refer Violations to Attorney

5036 Paloma – Rotted Wood

5036 Paloma – Repair or replace broken section of wall

- Adrian Madhosingh made a motion to refer the violations above to the association attorney. Diane Griesenbeck seconded the motion. **All in favor, motion passed.**

E. Items of Information

- Attached

IX. NEXT MEETING:

The next meeting of the Phase II Board will be held on September 26, 2023, at 7:00 p.m.

X. ADJOURNMENT:

There being no further business to come upon the board, Adrian Madhosingh made a motion that was seconded by Paul Klubek to adjourn the meeting at 8:27 PM. **All in favor, motion passed.**

Respectfully Submitted,

Rachel Wilton, For the Secretary

These minutes were approved on \_\_\_\_\_.

\_\_\_\_\_  
Signed Name

\_\_\_\_\_  
Printed Name